

**Nicolas Junior High School**  
**English Learners Advisory Committee (ELAC)**  
**MEETING MINUTES**  
**October 27, 2021**

- I. Call to Order** - Meeting was called to order by Principal Mauricio Gormaz
- II. Welcome** -
  - A. Principal - Mauricio Gormaz
  - B. Social Service Assistant - Elsa Garcia
- III. Meeting minutes** -
  - A. Meeting minutes have to be taken so that all parents are aware of what was talked about during a meeting. Minutes will be taken by Social Service Assistant, Elsa Garcia.
- IV. Attendance** -
  - A. Attendance is important, not only for the first period, but for all classes. When Mr. Gormaz got here it was important to understand how attendance and tardies work. During his first week, there were 192 tardies to the first period. After some changes, the number had reduced. Mr. Gormaz wants to work in collaboration with the community to make attendance and tardies rate reduce. Mr. Gormaz also noticed that the passing period was only 3 minutes and it didn't give students enough time to get to class. Which is why it was extended to 4 minutes to have enough time to get to classes all the way across campus, and it reduced tardiness. Mr. Gormaz and staff are out during passing periods to help encourage students to get to class on time. If a student is sick, it is important for students to stay home. Parents shared concerns in regards to teachers not accepting homework for an excused absence. Mr. Gormaz will follow up with teachers and parents to make sure students are able to turn in their work. Students are able to make up an absence during Saturday school.
- V. ELAC Training** -
  - A. If English and Spanish or any other language is present in the household during the enrollment survey, students will take the Initial ELPAC. When they pass the proficiency test across all areas, they will be classified as fluent in English. If the student is an EL, there will be services provided to the student. A goal of the school is for students to acquire academic language skills. 40% of students at Nicolas are classified English learners.
- VI. ELPAC** -
  - A. The ELPAC is taken every year if classified as an English learner. The student must pass in areas of the test of reading, writing, speaking, and listening. The district also requires students to take other evaluations to test their proficiency in

English. Students are able to practice ELPAC at home. Next test for ELPAC will be in March 2022.

**VII. Parent Survey -**

A. Parents were asked to complete a survey where they are able to rate the schools communication towards parents. Parents were asked to fill out surveys individually.

**VIII. Next ELAC Meeting -**

A. January 26, 2022

**IX. Questions/Concerns**

**X. Adjournment**